

# Minutes of DVON Annual General Meeting

**Date:** 14<sup>th</sup> September 2009

**Venue:** KIDS/Orchard Centre, Lye

## Present:

Leah Robins	Castle Toy Library
Sharon Sinclair	WRVS
Sylvia Stephenson	Phoenix Mobile Toy Library
Shelly O'Neil	Quarry Bank Children's Centre
Corin Gregory	Dudley Education Business Partnership
Gerard Riviere	Community Transport
Eileen Fielding	DCVS

### 1. Welcome & Introductions

Leah welcomed everyone to the meeting. All present introduced themselves.

### 2. Apologies

7 apologies were received

### 3. Minutes of the AGM 15<sup>th</sup> September 2008 - these were accepted as a true record.

### 4. Chairperson's Annual Report

The Chair's Report is attached at the end of the minutes.

### 5. Treasurers Report

Sharon Sinclair gave a breakdown of income and expenditure for the last 12 months. DVON accounts have been audited and would soon be available on the DVON website page. [www.dudleycvs.org.uk/dvon.htm](http://www.dudleycvs.org.uk/dvon.htm)

### 6. Secretary's Report.

Eileen recorded formal thanks to Tina Hanson-Jones who had resigned as Secretary earlier in the year. Tina had been Secretary for a number of years and had done an excellent job. Hopefully a new Secretary would be elected at the AGM. Tina had kindly agreed to stay on as a Committee Member.

### 7. Election of Officers

A ballot was held to elect members for the Committee

Chair	Sylvia Stephenson	
Vice Chair	Eileen Fielding	
Treasurer	Sharon Sinclair	Re- elected
Secretary	Leah Robins	

### General Members

Jane Fleetwood	Re-elected
Claire Rothwell	Re-elected

## 8. Vote of thanks to the Chair

Eileen thanked Leah for all her hard work as Chair over the last year.

## 9. Any other business:

- **Emotional Intelligence Training**

Corin Gregory from Dudley Education Business Partnership gave a short presentation on the 'Emotional Intelligence' training that she ran. Members felt this would be a useful course and Eileen agreed to liaise with Corin to book a date for the training.

- **Future Meeting Format**

It was suggested that mini-training sessions again be incorporated into meetings, so topics would be identified from the latest members' survey. The November meeting would feature an information session around Social Enterprise, by Caroline Webb from Dudley CVS.

- **Members' Survey 2009**

Eileen gave feedback on the recent members' survey, including the training topics identified such as :

- Legal issues - Volunteers and the Law [session 5.10.09 and planned to re-run in early 2010]
- Recruiting & Retaining Volunteers [Eileen was running this training at DCVS on a regular basis - dates in the Volunteering E-Bulletin]
- Policies & Procedures [this could be run as a mini-workshop in a meeting]
- Induction [Eileen was running this training at DCVS on a regular basis - dates in the Volunteering E-Bulletin]

There were some topics requested which DVON could not provide training for such as First Aid, Food Hygiene etc.

## **GUEST SPEAKER - Wendy Bray - Job Centre Plus**

Wendy had kindly agreed to come along and answer members' queries around volunteers and benefits.

To download a copy of the booklet follow this link [website](#)

To order copies of the booklet 'Volunteering whilst receiving Benefits' please visit this [website](#), where you can download the order form and fax off your order. The code for this booklet is **DWP1023 Volunteering while receiving benefits leaflet**

## **DVON MEETINGS FUTURE DATES**

- 30th November 2009  
VENUE: St Michael's Church, Brierley Hill
- 8th March 2010  
VENUE: KIDS/Orchard Centre, Lye
- 14th June 2010
- 13th September 2010 - Annual General Meeting

## **LUNCH CLUBS**

DVON have also introduced mini lunchtime meetings in-between main DVON meetings to encourage networking as a more social event.

### **Venue: The Retreat Community Café at Dudley.**

- 16th October 2009
- 22nd January 2010
- 16th April 2010
- 16th July 2010

## **TRAINING**

- Volunteers and the Law - 5<sup>th</sup> October 2009
- Emotional Intelligence - early 2010
- for more info contact Eileen at the Volunteer Centre on ☎ 01384 267414 or email [volunteer@dudleycvs.org.uk](mailto:volunteer@dudleycvs.org.uk)

### **Date of next meeting:**

Monday 30<sup>th</sup> November, 9.30 am at St Michael's Church, Brierley Hill

## DVON AGM Chair's Annual Report

Hello and welcome to DVON's AGM.

I have now completed my second year as Chair, a year which has been quite quiet for DVON. Training has been a little thin on the ground this year but several important sessions are coming up in the next few months. I have spent the last year trying to drum up membership, and attendance to meetings, trying to promote DVON wherever I am. So many organisations are members of DVON, which is great, but they do not attend meetings.

We have recently conducted a survey to see if we can rectify this problem by changing day, time or venue of the meetings. And with the addition of Lunch Club meetings in between main meetings there is something for everyone!

This year was the 2nd annual Volunteers Celebration Quiz Night and the distribution of more certificates to lots more marvellous volunteers. Again everyone had a great time!

DVON committee would like to thank all those who have helped us out this year including everyone at CVS and those that helped with the quiz night.

I am happy to stay on as a member of the DVON Committee for another year either as Chair or in another active role. I hope to see some new members on the committee for 2009/10?!