

Do you need Volunteers?

If you are a public, voluntary or community sector organisation who would benefit from involving volunteers, we can support you with our recruitment and brokerage service.

Registering your organisation and volunteering opportunities with us will allow us to:


- ◆ Advise and inform volunteers on the opportunities available in your organisation.
- ◆ Refer volunteers to you, who match the requirements of the volunteer role[s] as described by you.
- ◆ Advertise your opportunities [with your permission]. This may include using local papers, the radio via the CSV action desk, or through regular mail outs to key organisations such as local colleges.
- ◆ Upload your opportunities [with your permission] to the national volunteering database at www.do-it.org.


What other services does the Volunteer Centre offer to volunteer-involving organisations?


- ◆ By registering with us, you will be invited to join Dudley Volunteer Organisers Network and attend the regular meetings, which are opportunities for networking, support, sharing of good practice information and training.
- ◆ The Volunteer Centre offers information and support on all issues concerning volunteers and volunteer management.
- ◆ Our 'Guidelines on Managing Volunteers for Volunteer-Involving Organisations' manual.
- ◆ A wide range of resources and publications on good practice matters regarding volunteers e.g. health checks, sample policies, fact sheets.
- ◆ Regular e-bulletins with current news and information relating to volunteer issues.

How do I contact you?

There are various ways to contact us at the Volunteer Centre:

 01384 78168

 vb@dudleycvs.org.uk

 7 Albion Street, Brierley Hill, DY5 3EE

Opening Times

Monday to Friday ~ 9.00 am to 5.15 pm

Ring or call into the Office

You can then book an appointment to come along to the Volunteer Centre for a chat, or we can come out to visit you and meet other members of your group.

By phone

If you prefer you can ring us to talk about any information or help you need.

Via Email

You may prefer to contact us by email and tell us what help you need. We are happy to email you information or a form to register your organisation, so that you may receive referrals from us.

Via the Internet

You can find information about the range of support we offer by visiting our website: www.dudleycvs.org.uk/volunteering. There you will find useful resources to download and links to Dudley CVS support such as funding advice, training etc.

Feedback from Organisations

Below is some feedback from organisations who have used our brokerage service.

“The Volunteer Centre at Dudley CVS have been brilliant to me as a local co-ordinator! Dealing with some issues have been a real challenge and a learning experience. It is comforting to know who I can speak to, they know just what impartial advice to give, and when. As for resources of information - they are like an oracle!”

“The support I have received from the Volunteer Centre at Dudley CVS has been fantastic! To know there is someone actively supporting you with prospective volunteers is very reassuring. Without their support we would feel very alone and isolated in what we are trying to achieve. Their reassurance and friendly support is uplifting!”

“...They are so very helpful and obliging if you have problems. Nothing is too big a task for them if you need help, all you have to do is phone them. Even if it is a difficult situation taking time they persevere, actually they never give up until you tell them your problem is solved; but above all they are so polite and understanding and pleasant. All the Volunteers we have interviewed for various positions with us have been first class for our needs.”

“Dudley Volunteer Centre has been crucial to the development of our project. Sourcing volunteers, linking us to other similar organisations and either giving information or finding it out for us have been vital ingredients to enable our project to run smoothly.”

Our Service

At the Volunteer Centre we are constantly striving to improve our service to organisations registered with our brokerage service.

If you have any compliments, concerns or comments, please send them to:

Eileen Fielding
Development Officer
The Volunteer Centre
Dudley Council for Voluntary Service
7 Albion Street
Brierley Hill
DY5 3EE

Tel: 01384 78168
Email: vb@dudleycvcs.org.uk

This leaflet is available in large print on request.



DUDLEY COUNCIL FOR VOLUNTARY SERVICE

Registered Charity No: 517766

Incorporated under the 1985 Companies Act No: 1988105

Whilst the Volunteer Centre takes every opportunity to ensure the accuracy of the information given, we are reliant on organisations using volunteers keeping us up to date. Please use the information given as a guide.



Volunteer Centre
Dudley

Recruiting Volunteers

How the Volunteer Centre Can help



01384 78168



vb@dudleycvcs.org.uk